

Student Bar Association
SUPPLEMENTAL FUNDING REQUEST

Submit completed forms or questions regarding the form to:

- Treasurer: Anthony Onuoha akonuoha@email.wm.edu
- Finance Chair: Blake Willis bawillis@email.wm.edu

Note: This form will be used to determine whether your organization is eligible for both (1) SBA Supplemental Funding, and (2) Student Assembly Activities & Events Funding. Keep in mind that direct submission of an Activities & Events funding request will likely disqualify your organization from SBA Supplemental Funding for that particular event. Please submit request at least 30 days in advance of the proposed event.

Name of Organization / Point of Contact:

Reason for Request:

Initial Funding Amount:

Additional Funding Requested:

Number of Active Members:

Annual Dues for Each Member:

List of funding from other sources including dues and outside funding:

Name of Source	Amount

How have circumstances changed since your initial application?

Why should this request be approved?

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If this request is for a particular event, list the actual figures from the last event and projected figures for this event:

	Figures from Last Event	Projected Figures
Name of Event		
Event Attendance		
Total Cost		
Cost per Attendee		
Internal Funding Used		

List all expenses necessary for this event. If the event is co-sponsored, list your organization's contribution of the total cost:

Description of Expense	Contribution	Total Cost

Where and when will this event be held? Have you received confirmation of approval for use of the location from the College?

Please describe the proposed event:

Is this event open to the entire student body, including undergraduate students?

Has your organization ever sponsored this event or a similar event in the past?

Has your organization independently sought Student Assembly (undergraduate) Activities & Events Funding? Are you willing to pursue funding with SBA assistance? *Note: a representative from the organization may be required to meet with the SBA / Student Assembly. *